

Amy K. Fazio, Principal
Fishkill Plains Elementary School
17 Lake Walton Rd Wappingers Falls, NY 12590 (845) 227-1770 X13000 Fax (845) 227-1747

June 2, 2020

Greetings Fishkill Plains Family,

I hope you and your family are well! We will begin our safe distribution of student materials beginning next **Thursday, June 11th**. I have included a schedule below which will allow you to come to school to retrieve your child(ren)'s materials based upon your child(ren)'s last name.

- Since we are trying to **limit the amount of people in the building at one time**, please only bring students and adults who are necessary to retrieve student materials (no younger or older siblings.) If you have multiple children attending FP, you will need to bring in one child at a time.
- In the interest of the Public Health of ALL individuals, members of the public, including children, will not be admitted into the building without a mask. All COVID-19 Safety Protocols MUST be followed.

Please adhere to the protocol below when you arrive at Fishkill Plains during your scheduled time.

- Arrival: Park in the front parking lot of the building and enter and exit through the front lobby door.
- If you are waiting to enter the building, you must stand 6ft apart in line before entering the building
- There will be bins set up in the entrance to collect library books, textbooks, classroom books, etc.
 - We will check off names of students returning textbooks and library books
- A lost and found container will be available as well, for items left behind during the school year.
- For medication pick up from the Health Office, please let us know at the front door upon arrival
- Once in the building you will have 5-10 minutes to collect your child(ren)'s items. All of your child's items will be in one location in their classroom. You may bring your own bag, or we will provide you with a bag to place the items in. Monitors will be located in each hallway to direct.
- Please bring your ID and you will sign off that you have received your child(ren)'s materials
 - If you are sending another adult to retrieve your child(ren)'s materials, ie. grandparent, sitter, etc, in addition to their ID's, please have them bring a signed note from you giving them permission to pick up your child(ren)'s materials
- We are in the process of reimbursing field trip money. Outstanding field trip money may have to be reimbursed at a later date, as not all reimbursements have been received from the businesses.
- Yearbooks may be available for pick-up.

If you have any questions or concerns, please email me at: amy.fazio@wcsdny.org. Thank you for your cooperation and support! Be well.

Fondly,

Miss Fazio

Amy K. Fazio
Principal

Fishkill Plains Elementary School Students' Material Pick Up Schedule

Last Names Beginning with Letter:	Date	Time
Ab - Avo	Thursday, 6/11	9:00-10:00
Ba - Bism	6/11	10:00-11:00
Bom - Cald	6/11	11:00-12:00
Cam - Cap	6/11	12:00-1:00
Car - Cw	6/11	1:00-2:00
Da - Dhu	Friday, 6/12	9:00-10:00
Di - Eh	6/12	10:00-11:00
Eg - Flu	6/12	11:00-12:00
Fo - Gaw	6/12	12:00-1:00
Ge - Hag	6/12	1:00-2:00
Hal - Hye	Monday, 6/15	9:00-10:00
I - Jum	6/15	10:00-11:00
Ka - Kup	6/15	11:00-12:00
La - Ley	6/15	12:00-1:00
Li - MacM	6/15	1:00-2:00
Man - Mast	Tuesday, 6/16	9:00-10:00
Mc - Morro	6/16	10:00-11:00
Moy -Nur	6/16	11:00-12:00
O - Paw	6/16	12:00-1:00
Pe -Res	6/16	1:00-2:00
Ri - Slu	Wednesday, 6/17	9:00-10:00
Sm - Tu	6/17	10:00-11:00
U - Zo	6/17	11:00-12:00
Unable to make other date & time	6/17 *Please email principal if you need to use this date and time slot: amy.fazio@wcsdny.org	12:00-2:00