2019-20 Staff Early Dismissal Guidelines

The following guidelines are applicable to situations when the entire District dismisses early due to inclement weather or other emergencies. Early dismissals at individual schools will be addressed on a case-by-case basis and staff members may leave early only after receiving the authorization of the building principal.

WCT, Teaching Assistants, and School Monitors
After buses leave, unless normal departure time is earlier.

Registered Professional Nurses
After all students are gone and he/she is not needed for emergencies.

Bus Monitors
Upon completion of dismissal bus runs.

Cafeteria Workers
After final clean-up of meal service.

WCSD Office Unit
Office personnel who work in offices located in school buildings: One hour after the final bus departs from the respective school. Office personnel who work at RCK Annex, District Office, and Transportation: One hour after buses depart from the final tier runs.

WAA, WFW, STEPS, Confidential Office Staff
Normal hours unless the Superintendent directs otherwise.