



October 22, 2020

Parent’s Guide to the Hybrid Model *(updated from 09/24/20)*

We would like to thank all of our faculty, administrators, parents, students, and staff in our K-6 schools for helping us roll out our Hybrid Learning Plan for our elementary grades. We know that challenges remain, but as a whole, our Hybrid Learning Plan for grades K-6 has been successful, and we truly enjoy seeing our students back in their classrooms.

Below is our K-12 Hybrid Learning Plan, we have added components for our secondary instructional program, but we ask that everyone review this guide as there are some changes that affect our Learners and Families at all grade levels.

We would like to emphasize our primary goal throughout this document:

**Our Goal** is to return to an in-person learning schedule that is as close to ‘normal’ as it possibly can be during a time when Hybrid Learning is required (ie: **Return to a traditional 2 tier transportation schedule where all of our elementary & secondary schools are on the same transportation tier, and all of our secondary schools are in school for all of their instructional periods on the same day**). As our staffing constraints are alleviated (hopefully sooner, rather than later), this document, including our in-person schedule will be reviewed and modified accordingly.

K-12 Hybrid Learning Structure

The table below represents our current hybrid learning model, which has been in place since the start of our phase-in to hybrid learning:

Monday	Tuesday	Wednesday	Thursday	Friday
Cohort A - In Person		Remote for All	Cohort B - In Person	
Cohort B - Remote			Cohort A- Remote	
Full Remote Cohort			Full Remote Cohort	

Kindergarten through 12th Grade Instructional Model

The table below details our minimal expectations for hybrid learning K-12. Classroom teachers can provide additional instructional time / resources as needed:

<p style="text-align: center;"><b>Days:</b> <b><u>Monday &amp; Tuesday</u></b></p> <p style="text-align: center;"><b>Cohort A in-person</b> <b>Cohort B remote</b></p>	<ul style="list-style-type: none"> <li>● <b>K-6: All students:</b> Up to 20 minutes of synchronous instruction live-streamed from the classroom</li> <li>● <b>G7-12: All students:</b> Students will participate in the in-person/synchronous instruction provided by the content area teacher. Students who are remote will log in to the lesson at the beginning of each scheduled period via Google Meet.</li> <li>● <b>After synchronous instruction has been completed for the period:</b> <ul style="list-style-type: none"> <li>○ <b>K-6 Cohort A:</b> In-person: individual and small group instruction</li> <li>○ <b>K-6 Cohort B:</b> Asynchronous activities provided by the classroom teacher</li> <li>○ <b>K-6 Full Remote Cohort:</b> Synchronous and asynchronous individual and small group instruction with designated staff member</li> <li>○ <b>G7-12 Cohort A:</b> In-person instruction</li> <li>○ <b>G7-12 Cohort B and Full Remote Cohort:</b> Asynchronous activities provided by the content area teacher</li> </ul> </li> </ul>
<p style="text-align: center;"><b>Day: <u>Wednesday</u></b></p> <p style="text-align: center;"><b>All Students are Remote</b></p>	<ul style="list-style-type: none"> <li>● <b>K-6 Cohort A &amp; B Students:</b> synchronous/asynchronous remote instruction provided by classroom teacher</li> <li>● <b>K-6 Full-Remote Students:</b> synchronous/asynchronous remote instruction/support provided by designated staff member</li> <li>● <b>G7-12 Cohort A &amp; B Full-Remote Students:</b> synchronous/asynchronous remote instruction provided by content area teacher following the full remote day schedule as outlined in the <a href="#">August 29, Update</a>.</li> </ul>
<p style="text-align: center;"><b>Days:</b> <b><u>Thursday &amp; Friday</u></b></p> <p style="text-align: center;"><b>Cohort B in-person</b> <b>Cohort A remote</b></p>	<ul style="list-style-type: none"> <li>● <b>K-6: All students:</b> Up to 20 minutes of synchronous instruction live-streamed from the classroom</li> <li>● <b>G7-12: All students:</b> Students will participate in the in-person/synchronous instruction provided by the content area teacher. Students who are remote will log in to the lesson at the beginning of each scheduled period via Google Meet.</li> <li>● <b>After synchronous instruction has been completed for the period:</b> <ul style="list-style-type: none"> <li>○ <b>K-6 Cohort B:</b> In-person, individual and small group instruction</li> <li>○ <b>K-6 Cohort A:</b> Asynchronous activities</li> <li>○ <b>K-6 Full Remote Cohort:</b> Synchronous and asynchronous individual and small group instruction with designated staff member</li> <li>○ <b>G7-12 Cohort B:</b> In-person instruction</li> <li>○ <b>G7-12 Cohort A and Full Remote Cohort:</b> Asynchronous instruction provided by the content area teacher.</li> </ul> </li> </ul>

### **Kindergarten to Sixth Grade**

Hybrid phase-in for students at the elementary level began on October 1, 2020. Currently all grades K-6 have completed the phase-in process and students who are participating in the hybrid model are reporting to school two days a week with their cohort. K-6 self-contained special education classes are reporting to school four days a week.

### **Modifications to Transportation Schedule for K-6 Students Needed**

During this challenging time we have found it difficult to fill vacant bus driver positions. The District has been recruiting for bus drivers and monitors for the past two years. The District has participated in multiple job fairs both in person and virtually, social media postings, in house training and certification programs, community messages on school marquees, advertising on

school vehicles as well paper postings. If interested please call 845-298-5225 for more information on positions and/or training and certification programs. Due to the lack of qualified / interested candidates for our open positions we find ourselves short the number of drivers necessary to satisfy all of our bus runs.

In September, we began our hybrid learning school year with a modified two tier elementary (K-6) bus run schedule. This two tier approach was necessary for us to provide busing for all of our students. As we begin to transition our secondary students into the hybrid model, the District will begin a third tier of bus runs to accommodate these students. Adding a third tier increases the number of bus runs for each driver and the amount of time the drivers will be transporting students. As the District expands upon the Hybrid model and begins to transition our secondary students into in-person learning, slight modifications are needed to the transportation schedule to accommodate Kindergarten through 8th grade students.

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**Important Update for Elementary Families:** We need to add a 3rd tier for transportation to transport our secondary students. This will require that we use most of the same drivers who are currently doing the 2 elementary runs. Adding this 3rd tier will require them to report to work for approximately 2 hours more than they are currently. We will be consolidating the transportation schedule by 30 minutes, which will have an impact on the Elementary and Secondary start times, and the Elementary end time.

Beginning Monday, November 2nd 2020, the **REVISED** two tier elementary schedule will now be as follows:

- Tier 1: Brinckerhoff ES, Fishkill ES, Fishkill Plains ES, and Gayhead ES will be on the first tier. Start time for these Tier 1 schools will begin at **8:40 a.m.** and end at **2:10 p.m.**  
*Please note that the scheduled bus pick up and drop off times will change by 15 minutes.*
- Tier 2: James S Evans ES, Kinry Rd ES, Myers Corners ES, Oak Grove ES, Sheafe Rd ES, and Vassar Rd ES will be on the second tier. Start time for these Tier 2 schools will begin at **9:40 a.m.** and end at **3:10 p.m.**  
*Please note that the scheduled bus pick up and drop off times will change by 15 minutes.*

### **Grades 7-8 Hybrid Phase-in**

Hybrid phase-in for students in grades 7 and 8 in Cohort A will begin on Monday, November 2, 2020 and students in Cohort B will begin on Thursday, November 5, 2020. Students exclusive to self-contained special education classes will attend in-person instruction with their cohort beginning November 2 and will report to school four days per week beginning on Monday, November 9, 2020.

Building administrators at the Junior High Schools will schedule 7th Grade Orientation and review health and safety protocols with students the week of October 26. Students will be scheduled to attend an orientation session and to tour the building prior to their start of in-person instruction. Specific information regarding the 7th Grade Orientation/Health & Safety Session will be provided by the Principal/Assistant Principal.

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<b>Junior High School Schedule for Hybrid/Remote Instruction</b>			
<b>Teacher Day - 7:25-2:25</b>		<b>Students Arrive 7:40 Buses Depart 11:50</b>	
<b>Four: 48 Minute Periods that meet once every two days</b>		<b>One: 24 Minute period that meets both days</b>	
<b>Day/Period</b>	<b>Day/Period</b>	<b>Time</b>	<b>Instructional Guidance</b>
Monday/Thursday <b>Period 1</b>	Tuesday/Friday <b>Period 2</b>	7:46 - 8:37	All students on class roster will either attend class in-person (on their scheduled cohort day) or log in via Google Meet to each period. Attendance will be taken.
Monday/Thursday <b>Period 3</b>	Tuesday/Friday <b>Period 4</b>	8:42 - 9:30	Teachers will provide students with synchronous instruction (live-streamed from the classroom). The length of the synchronous learning lesson will be determined by the teacher and should be based off of the lesson for the day. It is understood that on some days, the amount of synchronous time may vary depending on the lesson. Please refer to the instructional framework for guidance on which pedagogical approaches lends itself best to synchronous vs asynchronous learning.
Monday/Thursday <b>Period 5</b>	Tuesday/Friday <b>Period 6</b>	9:35 - 10:23	
Monday/Thursday <b>Period 7</b>	Tuesday/Friday <b>Period 8</b>	10:28 - 11:16	
Monday, Tuesday, Thursday, Friday  <b>Period 9</b>		11:21 - 11:45	Remote students are required to participate in the synchronous lesson with their cameras on for the entire length of synchronous learning to be marked as present. (Exceptions may apply. Extenuating circumstances must be approved in advance.)  Students may log off after the teacher has completed the synchronous lesson and begin the asynchronous learning until their next period begins. Teachers will be available in the afternoon to answer questions and/or meet with students. ( <i>See additional information below.</i> )
<b>12:35 - 2:25</b>		Teachers will schedule synchronous learning opportunities with remote students, provide remote students with feedback, review work completed during asynchronous learning, and engage with students via discussion board.	

### Grades 9-12 Hybrid Phase-in

Hybrid phase-in for students in grades 9-12 will begin on Monday, November 9, 2020 with students in Cohort A and Thursday, November 12, 2020 with students in Cohort B. (The phase-in dates for high school students are subject to change.) Students exclusive to

self-contained special education classes will report to school four days per week beginning on Monday, November 9, 2020.

Building administrators at the high schools will schedule 9th Grade Orientation and review health and safety protocols with students the week of November 2, 2020. Students will be scheduled to attend an orientation session and to tour the building prior to their start of in-person instruction. Specific information regarding the 9th Grade Orientation/Health & Safety Session will be provided by the Principal/Assistant Principal.

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High School Schedule for Hybrid/Remote Instruction				
Teacher Day - 7:25-2:25		Students Arrive 7:40/Depart 11:50		54 Minute periods
Day/Period	Day/Period	Time	Instructional Guidance	
Monday/Thursday <b>Period 1</b>	Tuesday/Friday <b>Period 2</b>	7:46 -8:44	All students on class roster will either attend class in-person (on their scheduled cohort day) or log in via Google Meet to each period. Attendance will be taken.	
Monday/Thursday <b>Period 3</b>	Tuesday/Friday <b>Period 4</b>	8:50 - 9:44	Teachers will provide students with synchronous instruction (live-streamed from the classroom). The length of the synchronous learning lesson will be determined by the teacher and should be based off of the lesson for the day. It is understood that on some days, the amount of synchronous time may vary depending on the lesson. Please refer to the instructional framework for guidance on which pedagogical approaches lends itself best to synchronous vs asynchronous learning.	
Monday/Thursday <b>Period 5</b>	Tuesday/Friday <b>Period 6</b>	9:50 - 10:44	Remote students are required to participate in the synchronous lesson with their cameras on for the entire length of synchronous learning to be marked as present. (Exceptions may apply. Extenuating circumstances must be approved in advance.)	
Monday/Thursday <b>Period 7</b>	Tuesday/Friday <b>Period 8</b>	10: 50 - 11:44	Students may log off after the teacher has completed the synchronous lesson and begin the asynchronous learning until their next period begins. Teachers will be available in the afternoon to answer questions and/or meet with students. ( <i>See additional information below.</i> )	
<b>12:35 - 2:25</b>		Teachers will schedule synchronous learning opportunities with remote students, provide remote students with feedback, review work completed during asynchronous learning, and engage with students via discussion board.		

### Related Service Providers and Support Staff

Related service providers and support staff will continue to administer services either in-person or remote as per a student’s Individualized Education Plan. Wednesday is a full-remote day and services should be provided remotely to students. Students should be seen for the duration of services recommended on the Individualized Education Plan.

## **Fine and Performing Arts**

Students enrolled in Grade 7-12 Fine and Media Art courses will continue to be provided with art-making opportunities utilizing a variety of media to develop their creative lens and techniques. Materials will not be shared. Media and supplies may be sent home with students. Remote opportunities using alternative or "found media" will be utilized. As safety is paramount, all social distancing guidelines and best practices will be followed. For additional information regarding teaching spaces or practices, or other questions, please contact your child's teacher directly.

Students enrolled in Grade 7-12 Ensembles will continue to be provided with lessons and opportunities to learn new repertoire through a variety of online and in-person experiences. Instrumental lessons have already been scheduled around students' in-class or synchronous instruction in order to avoid all potential conflicts. Ensemble (instrumental and choral) periods, for in-person classes, will meet as scheduled in large spaces. Students should bring their instruments to rehearsal. As safety is paramount, all social distancing guidelines and best practices will be followed. For additional information regarding lessons, ensemble spaces or practices, large instrument needs, or other questions, please contact your child's teacher directly.

## **Physical Education**

There are several guidelines that need to be followed to ensure quality physical education during the pandemic. WCSD physical education department will be following the CDC and NYS DOH recommendations to ensure a safe learning environment. The CDC recommends wearing a mask during physical activity and wearing a mask is critical, so students and teachers will be wearing masks during physical education classes. Locker room facilities will not be utilized at this time. Students will not be changing into "athletic clothing" for in-person Physical Education classes, however, they will be encouraged to come dressed for physical activity on days that they have Physical Education. This includes wearing sneakers. Classes will be outside as much as possible when permissible. Lessons and activities for in-person instruction will be modified to limit physical contact and maximize social distancing while engaged in Physical Education.

## **Breakfast and Lunch Distribution on In-Person Days**

Junior High School Students will be provided the option to receive breakfast prior to the start of the first period. High School Principals will share their meal distribution procedures with their students and families prior to the hybrid model. JHS and HS students will not eat lunch in school.

Instead, students will have the opportunity to take a grab and go lunch at the end of their school day. Students will be encouraged not to eat lunch on school vehicles. Free and reduced lunch applications should be completed and submitted to the Food Service Department. Currently, the district is using the free and reduced application and/or the paid status for each student who participates in the food service program.

Thank you for taking the time to review this document. We will provide regular updates as our staffing situation improves and we are able to increase the amount of in-person instruction time for our students.