

# Wappingers Central School District

## Budget Development Calendar for 2018-2019

### **November 3, 2017: Equipment Requests**

- ✓ Preliminary requests for all equipment valued of \$5,000 to the appropriate COS administrator.

### **November 3, 2017: New Staffing, Curriculum Proposals, In-Service, Summer Work and Special Project Requests**

- ✓ New staffing requests approved by administrator to appropriate COS administrator.
- ✓ Curriculum proposals requests to appropriate COS administrator.
- ✓ In-Service requests to appropriate COS administrator.
- ✓ Requests for additional or new summer work days to appropriate COS administrator.

### **November 13, 2017: Equipment Requests**

- ✓ Approved request from appropriate COS administrator to Purchasing Agent.
- ✓ The Purchasing Agent will cost approved items and return priced items to COS and the Business Office by 11/17/2017.
- ✓ It will be the district administrators' responsibility to enter the approved equipment items ONLY into NVision.

### **November 17, 2017: New Staffing Requests**

- ✓ Recommended staffing requests sent to Human Resources by COS.
- ✓ Human Resources to cost new staffing requests and forward to Business Office by 12/8/2017.

### **December 8, 2017: General Support Budget Requests in NVision**

- ✓ A1010 Board of Education
- ✓ A1040 District Clerk
- ✓ A1060 District Meeting
- ✓ A1240 Chief School Administrator
- ✓ A1310 Business Administration
- ✓ A1320 Auditing
- ✓ A1325 District Treasurer
- ✓ A1330 Tax Collection
- ✓ A1345 Purchasing
- ✓ A1380 Fiscal Agent Fees
- ✓ A1420 Legal Services: Admin
- ✓ A1421 Legal Services: Program
- ✓ A1430 Human Resources
- ✓ A1460 Records Management Officer
- ✓ A1480 Public Information
- ✓ A1620 Operation of Plant
- ✓ A1621 Maintenance of Plant
- ✓ A1622 Energy Education Manager
- ✓ A1630 Security and Safety
- ✓ A1660 Central Storeroom
- ✓ A1670 Central Printing and Mailing
- ✓ A1680 Technical Support Services
- ✓ A1910 Unallocated Insurance

# Wappingers Central School District

## Budget Development Calendar for 2018-2019

- ✓ A1920 School Association Dues
- ✓ A1930 Judgments and Claims
- ✓ A1950 Assessment School Property
- ✓ A1981 BOCES Charges: Admin
- ✓ A1983 BOCES Charges: Capital
- ✓ A1989 Refund Prior Year Revenue

### **December 15, 2017: Instruction Budget Requests in NVision**

- ✓ A2010 Office of Instruction
- ✓ A2011 Office of Administration
- ✓ A2020 Supervision Regular School
- ✓ A2060 Research, Planning and Evaluation
- ✓ A2070 In-Service Training
- ✓ A2110 Regular School Teaching
- ✓ A2112 Art
- ✓ A2113 Business Education
- ✓ A2115 English
- ✓ A2116 Languages
- ✓ A2117 English Second Language
- ✓ A2118 Physical Education
- ✓ A2119 Career and Life Sciences
- ✓ A2120 Technology Education
- ✓ A2121 Mathematics
- ✓ A2122 Music
- ✓ A2123 Science
- ✓ A2125 Social Studies
- ✓ A2132 Reading
- ✓ A2194 Textbooks
- ✓ A2250 Special Education
- ✓ A2280 Occupational Education
- ✓ A2331 Employment Preparation
- ✓ A2332 Continuing Education
- ✓ A2333 Summer School
- ✓ A2335 Alternate Education
- ✓ A2610 Instructional Media
- ✓ A2630 Computer Instruction
- ✓ A2810 Guidance
- ✓ A2815 Health Services
- ✓ A2816 Health Education
- ✓ A2817 Speech/Language
- ✓ A2820 Psychological Services
- ✓ A2825 Social Work
- ✓ A2850 Co-Curricular Activities
- ✓ A2855 Inter-scholastics

# **Wappingers Central School District Budget Development Calendar for 2018-2019**

**December 15, 2017: Transportation and Undistributed Budget Requests in NVision**

- ✓ A5510 Transportation
- ✓ A5530 Garage
- ✓ A5550 Public Transportation
- ✓ A5581 BOCES Transportation
- ✓ A9012 Employees Retirement System
- ✓ A9022 Teachers Retirement System
- ✓ A9033 Social Security
- ✓ A9040 Workers Compensation
- ✓ A9050 Unemployment Insurance
- ✓ A9060 Health Insurance Shared Savings
- ✓ A9061 Health Insurance
- ✓ A9070 Union Welfare Benefits
- ✓ A9089 Other Benefits
- ✓ A9760 Tax Anticipation Notes
- ✓ A9901 Transfer to Other Funds
- ✓ A9950 Transfer to Capital Funds

**January 8, 2018: General Support and Instruction Budget Presentation to the BOE**

**February 5, 2018: Transportation and Undistributed Budget Presentations to BOE**

**February 26, 2018: Additional Budget Discussion**

**March 12, 2018:**  
- Superintendent's Recommended Budget Presentation  
- Vehicle Replacement Plan 2018-2019 Presentation and Adoption  
- Additional Budget Discussion/Presentation (Reserves)

**March 19, 2018: Additional Budget Discussion**

**April 9, 2018: State Aid Update Presentation, Board of Education Budget Hearing and Additional Budget Discussion**

**April 16, 2018:**  
- BOE Adoption of the 2018-2019 Budget  
- Contingent Budget Presentation and Adoption  
- Approval of Property Tax Report Card

**April 24, 2018: Vote on BOCES Budget**

**May 7, 2018: Legally Mandated Budget Hearing**

**May 8, 2018: Budget Newsletter Mailed**

**May 15, 2018: BUDGET VOTE**

**May 17, 2018: Results of Election are Declared**