

Capital Improvement Committee Meeting Minutes

October 14, 2015

Attendees: Ron Broas, Jose Carrion, Kim Catalano, Peggy Kelland, John Lumia, Maureen Primrose, Robert Rubin, John Sharkey, (Rhinebeck Architecture) Antonietta St. George and Phillip Zemke (Rhinebeck Architecture)

Requests of Capital Committee

- Put together a procedure if there is an emergency situation; it will be communicated to transportation. Would like a Protocol in place at VW, FP and WJH.
- There have been some complaints of smell from the Tilcon Asphalt Plant located behind The Sheafe Road Elementary School; would like someone to look into to confirm it is not toxic. Please check with Jim Daley as well, there should not be any smell at all.
- School Attorney to review Building Condition Survey for liability and potential lawsuits.
- For next public vote, present short and simple methods of communication; posters with pictures and simple presentations. New Public Relations person will assist in this process.

Questions

- Is the Bus Wash at the Fishkill Plains Transportation Facility in working order?
 - Yes, the bus wash has been washing the buses.
- What is the leak at the Fishkill Plains Transportation Facility?
 - Leak is possibly a seal from the exhaust fans.
- Where is the snow from the Fishkill Plains snow removal system going to be moved to?
 - Plan is to clear Fishkill Plains Bus Garage, then move buses from Van Wyck to Fishkill Plains. Use the bucket loader to remove snow while clear.
- Are the new windows rated?
 - There are no requirements for interior glass
- What was done about the complaint of the foul odor at the Van Wyck Driver Check-In Building?
 - Lids were loose, it was tightened since and proper vent was installed.
- Was there any curbing redone or ripping out of current curbing?

New Capital Projects

- The WCSD Board of Education approved the Buildings Condition Survey to be performed by Rhinebeck Architecture. This survey will identify the current building needs that should be addressed.
- Athletic Fields
 - Rhinebeck is working on a design new Dug outs at John Jay High School and a new Press Box for Roy C. Ketcham High School. SED needs plans, they need to approve, then will issue permits.

Capital Project Update Rhinebeck Architecture – John Sharkey and Phil Zemke

- Phase 1 Window Update
 - All Elementary Schools have been completed except for a few doors with the panic hardware.
 - Van Wyck JHS (11/20/15) and Roy C. Ketcham HS (12/6/15) Windows are still on schedule for completion.
 - Glass and aluminum from windows are recycled.
- Security Project Update
 - Security front entrance modifications glass panels installed to hold swipe box.
 - Wire Pulling at
- Phase II Update:
 - All schools opened on time smoothly despite the amount of work and the reorganization of K-6.
 - New Bus Garage:
 - Working on Punch Lists
 - Lift modifications were completed with no issues

- Van Wyck Junior High
 - Driver check in building; working on punch lists.
- Wappinger Junior High Bus Parking Lot
 - Lights are being installed
- Kinry Road and Evans Elementary Schools
 - Heating is up and running, only issue is pump #5 is not working; is currently being addressed.
- Budgets
 - Both Phase I and Phase II are under budget.

Code Rule 59 Workers Compensation

- Majority of Workers Compensation Cases
 - Van Wyck Parking Lot
 - Airport Garage Parking Lot
 - Wappingers Junior High Parking Lot
- With all the improvements and the updated lighting, we will be seeing a substantial drop in claims

Building Condition Survey – Rhinebeck Architecture

- The NYSED Building Condition Survey Plan prepared by a licensed architect or Engineer. This plan is used by the district to plan improvements based on findings.
- The Five Year Capital Facilities Plan is a document that organizes and prioritized the data collected from the Building Condition Survey.
- Rhinebeck Architecture reviewed their findings of each building in detail
- Rhinebeck's next steps to complete the building conditions survey, is the review findings, determine priorities to establish a five year capital plan.

Next meeting is scheduled for Wednesday, November 4, 2015 at 10:00 am at District Office Multi-Purpose Room