

**Policy Committee Meeting Minutes**  
**Wednesday, December 1, 2021**  
**5:00 p.m.**  
**District Office Board Room**

**Attendees:** Peggy Kelland, Eddy Sloslower, John Lumia, Daren Lolkema, Alberta Pedro

**Not Present:** John S. Morgan

**Guest:** Ron Broas, Director of Facilities and Operations

The meeting was called to order at 5:03 p.m. by Chairman Peggy Kelland.  
There was no one from the community in attendance.

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1. **Approval of Minutes** - Motion to approve the November 3 minutes. Motion by John Lumia, second by Daren Lolkema. Vote taken.  
Yes: Peggy Kelland, Daren Lolkema, Eddy Sloslower, John Lumia, Alberta Pedro  
Motion carried.

2. **NYSSBA Policy Installment 1**

0101 - Gender Neutral Single-Occupancy Bathrooms: The policy was modified to align with building code requirements that bathroom signs be placed on the wall next to the bathroom door. In addition, the committee discussed whether to choose language that signs must conform to SED preferred or acceptable terms and icons OR that signs must conform with the SED preference for "All Gender" and the toilet icon. The committee agreed that it preferred to include the language for "SED preferred or acceptable terms and icons" as this language is more flexible in case the State changes requirements for signage.

Motion to approve revisions for First Reading of 0101 made by Eddy Sloslower, second by Daren Lolkema.

Yes: Peggy Kelland, Daren Lolkema, Eddy Sloslower, John Lumia, Alberta Pedro  
Motion carried.

2342 Agenda Preparation and Dissemination: The policy was modified due to changes in Public Officers Law which requires districts to post online or make available records scheduled to be discussed at least 24 hours in advance of the board meeting. The District Clerk reworded the policy to reflect the actual

practice in which board members can review a draft agenda in BoardDocs on Wednesday after the agenda setting meeting and the agenda becomes active to the public the Friday before Monday's board meeting. Additionally, language was revised that any board member, Superintendent, or senior staff members can request school district business items on the agenda, as students, community, and faculty may contact board members and administrators through the chain of command if there is anything that needs to be addressed.

Motion to approve revisions for First Reading of 2342 made by John Lumia, second by Daren Lolkema.

Yes: Peggy Kelland, Daren Lolkema, Eddy Sloslower, John Lumia, Alberta Pedro

Motion carried.

### 3. Three Year Policy Review

Policy	Discussion
7000 - Facilities Development Goals	<p>For the past 7-8 years, the goals have been repairs to buildings. However, when the district does a capital project, many of these listed goals are met. Between the architects and the committee work, the policy is followed. There were minor grammatical changes made to the policy.</p> <p>Motion to recommend for First Reading made by John Lumia, second by Eddy Sloslower.</p> <p>Yes: Peggy Kelland, Daren Lolkema, Eddy Sloslower, John Lumia, Alberta Pedro</p> <p>Motion carried.</p>
7100 - Facilities Planning	<p>There were minor grammatical changes made to the policy.</p> <p>Motion to recommend for First Reading made by John Lumia, second by Daren Lolkema.</p> <p>Yes: Peggy Kelland, Daren Lolkema, Eddy Sloslower, John Lumia, Alberta Pedro</p> <p>Motion carried.</p>

7310 - Educational Specifications (and regulation)	<p>There were minor grammatical changes made to the policy.</p> <p>Motion to recommend for First Reading made by John Lumia, second by Daren Lolkema.</p> <p>Yes: Peggy Kelland, Daren Lolkema, Eddy Sloslower, John Lumia, Alberta Pedro</p> <p>Motion carried.</p>
7365 - Construction Safety (and exhibit)	<p>There were minor grammatical changes made to the policy.</p> <p>Motion to recommend for First Reading made by John Lumia, second by Daren Lolkema.</p> <p>Yes: Peggy Kelland, Daren Lolkema, Eddy Sloslower, John Lumia, Alberta Pedro</p> <p>Motion carried.</p>
7420 - Energy Conservation and Consumption (and regulation)	<p>The committee discussed that many improvements have been made to conserve energy, including the installation of gas lines, LED lights, heating controls, and boilers. Mr. Broas indicated that it has been difficult to implement the plug load capacity process in the past; however, right now the use of appliances has not been a problem. He will address any issues if it does become an issue.</p> <p>There were minor grammatical changes made to the policy.</p> <p>Motion to recommend for First Reading made by John Lumia, second by Eddy Sloslower.</p> <p>Yes: Peggy Kelland, Daren Lolkema, Eddy Sloslower, John Lumia, Alberta Pedro</p> <p>Motion carried.</p>
7500 - Naming Facilities	Reviewed, no changes.
7810 - Closing of Facilities	Reviewed, no changes.
8000 - Support Services Goals	There were minor grammatical changes made to the policy.

	<p>Motion to recommend for First Reading made by John Lumia, second by Daren Lolkema.  Yes: Peggy Kelland, Daren Lolkema, Eddy Sloslower, John Lumia, Alberta Pedro  Motion carried.</p>
8200 - Buildings and Grounds Management	<p>There were minor grammatical changes and the addition of titles made to the policy.  Motion to recommend for First Reading made by John Lumia, second by Daren Lolkema.  Yes: Peggy Kelland, Daren Lolkema, Eddy Sloslower, John Lumia, Alberta Pedro  Motion carried.</p>
8210 - Security and Access to Buildings and Grounds	<p>There were minor grammatical changes made to the policy.  Motion to recommend for First Reading made by John Lumia, second by Daren Lolkema.  Yes: Peggy Kelland, Daren Lolkema, Eddy Sloslower, John Lumia, Alberta Pedro  Motion carried.</p>
8240 - Traffic and Parking on School Property	<p>There were minor grammatical changes made to the policy. In addition, the committee discussed clarifying what was meant by the Superintendent of Schools developing regulations concerning roads, since this was not within his authority.</p> <p>Motion to add the words “non-public” before roads and recommend Policy 8240 for First Reading was made by Eddy Sloslower, second by John Lumia.  Yes: Peggy Kelland, Daren Lolkema, Eddy Sloslower, John Lumia, Alberta Pedro  Motion carried.</p>

#### 4. Next Meeting Date

The next Policy Committee Meeting will be on **Wednesday, January 5 at 5:00 p.m. in-person at the District Office.** The agenda will include policies from the Three Year Review related to Transportation and Business. Mr. Broas and Ms. Crandall will be invited to attend.

5. **Adjournment**

Motion to adjourn made by John Lumia, second by Daren Lolkema.

Vote taken.

Yes: Peggy Kelland, Eddy Slosower, John S. Morgan, John Lumia, Daren Lolkema, Alberta Pedro

Motion carried.

The meeting was adjourned at 5:24 p.m.