

Policy Committee Meeting Minutes
Wednesday, December 11, 2019
4:00 p.m.
District Office, Multi-purpose Room

Attendees: Peggy Kelland, Michael Lopez (arrived 4:08 p.m.), Eddy Sloslower, John Lumia, Dwight Bonk, Alberta Pedro

There was one community member present at the meeting. The meeting was called to order at 4:04 p.m. by Chairman Peggy Kelland.

1. **Approval of Minutes** - Motion made by Eddy Sloslower to approve the Policy Committee Minutes of November 16, 2019. The motion was seconded by Dwight Bonk. Vote taken.

Yes: Peggy Kelland, Eddy Sloslower, John Lumia, Dwight Bonk, Alberta Pedro
Not Present: Michael Lopez
Motion carried.

2. **Policy 1500-R: Public Use of School Facilities Regulation** - Eddy Sloslower, Chairman of the Capital Improvement Committee shared that after receiving feedback from community organizations and booster clubs, the Capital Improvement Committee met to discuss options for the use of the artificial turf fields. They are recommending a \$250 usage fee for community organizations and booster camps to use the artificial turf fields with a \$75 charge for championship games for under the lights.

The Policy Committee discussed a number of items related to fine tuning the policy. Below is a list of discussion items and outcomes:

Discussion Item	Outcome
Field Usage Fee - How would the \$250 be charged? Would it be per day or would each group be charged \$250?	Each organization would be charged \$250. Suggestion was made to clarify that in the policy language.
How would summer camps be charged, which are week long camps? Would they be charged daily or a weekly fee?	The fee is to cover the expense for the groundskeeper for raking. The field does not have to be raked twice a day.

<p>The Committee discussed creating a reserve fund for incidentals to cover expenses including the maintenance for raking 90-min to 2 hours and potential damage to repair.</p>	<p>The Committee discussed whether there should be a usage fee based on how many hours, in addition to the groundskeeper fees so that organizations that use it for 2 hrs, 4 hrs, or 6 hrs are billed accordingly. Another possibility is billing for the first two hours at a rate of \$100 per hour and then additional hours at \$25 per hour, in addition to the groundskeeper charge. This would provide consistency in our pricing. We want the artificial turf fields to be used, but not overused, and we want it to be fair.</p>
<p>The Committee discussed how booster clubs would be charged.</p>	<p>Recommendations- <u>Teams within community:</u> \$25 per hour (2 hour minimum) <u>plus</u> groundskeeper hourly fee (\$67.50). <u>Booster club summer camps:</u> \$250 usage fee for the week <u>including</u> the groundskeeper fee. The Committee needs clarification on the groundskeeper overtime. The Board must ensure that the taxpayer is not overburdened with paying the groundskeeper hourly rate as it should be passed along to the organization. The custodian works the inside (buildings) and the groundskeeper works outside.</p>
<p>The Committee discussed the limitation of availability of the turf fields on Sunday to 8 a.m. to noon.</p>	<p>Many teams play in the afternoon on Sunday. Director Broas indicated that he may not be able to get anyone to work on Sunday afternoon. The Committee agreed to delete this sentence from the policy and if they are unable to get anyone to work the event, then the event would be</p>

	cancelled or limited to the hours of availability.
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Assistant Superintendent Michelle Cardwell, Director of Facilities Ron Broas, and the Athletic Director Kurt Jesman are invited to attend the next Policy Committee Meeting to clarify the following items:

- A. How long does the groundskeeper need to be there for summer camps? Sunday games? How often do they need to rake the fields?
- B. Number of booster clubs who may potentially request to use the turf fields for summer camps
- C. Turf field for usage by Towns/Villages during the school year and during the summer, or only for championship/playoff games

Public Comment:

A groundskeeper is needed only to re-rake the field, if necessary. Districts like Beacon, Brewster, or Marlboro do not require anyone to be there when the turf field is being used. The groundskeeper is not normally on-site for the entire time. Suggests to come up with an hourly fee for a game such as \$80 or \$100 per hour to cover the cost of the field. Suggests that booster clubs be charged \$500 per weekly event.

- 3. **0310 & 0310-E - Board Self Evaluation and Exhibit** (tabled to the next meeting)
- 4. Continue 5 Year Policy Review
 - a. **2210 - Board Organizational Meeting** - Revisions include removing the sentence about the organizational meeting on the second Tuesday in July due to the law that the re-org is the first Tuesday in July or within the first 15 days in July by resolution. Recommendation for First Reading by the Board.
 - b. **2230 - Appointed Board Officials** - Revisions were made to the District Clerk section. These changes were reviewed by the attorney. Recommendation for First Reading by the Board.
 - c. 2220 - Board Officers (tabled to the next meeting)
 - d. 2250 - Board Committees (tabled to the next meeting)
 - e. 2260 - Citizens Advisory Committees (tabled to the next meeting)
 - f. 2270 - School Attorney (tabled to the next meeting)
 - g. 2310 - Regular Meetings (tabled to the next meeting)
 - h. 2341.1 - Consent Agenda (tabled to the next meeting)

- i. 2342 - Agenda Preparation and Dissemination - Further discussion on the 5 days for the board packet is needed. A draft agenda is ready in the afternoon on the Wednesday before the board meeting date since it is after the agenda setting meeting. Board members can access the draft agenda by logging into BoardDocs/Agenda/Draft (tabled to the next meeting)

The next meeting of the Policy Committee is scheduled for **Wednesday, January 8 at 4:00 p.m. at the District Office.**

Motion to adjourn the meeting made by Eddy Slosower, seconded by John Lumia.

Yes: Peggy Kelland, Eddy Slosower, Michael Lopez, John Lumia, Dwight Bonk,
Alberta Pedro

Motion carried. Unanimous.

The meeting was adjourned at 5:03 p.m.