

Ms. Tracy Pelton, Chairperson – Presiding

**DRAFT**

PRESENT: Board President Peggy Kelland (Ex-officio), John Lumia, Dr. Dwight Bonk, Ms. Pedro

ABSENT: Karen Karath

There was no one from the public present.

<p>Chairperson Pelton called the meeting to order at 12:28 p.m.</p>	<p>CALL TO ORDER</p>
<p>1.) NYSSBA Policy Updates:  <b>2120.1 Candidates and Campaigning</b>  <b>4325 Academic Intervention Services</b>                  NYSSBA sent a policy update for the above two policies. The changes were reviewed by the attorney for the district and the recommendations were provided to the committee members. The committee agreed to accept the changes and move these two policies to first reading by the full Board.</p>	<p>First Reading of Policy 2120.1 Policy 4325</p>
<p>2.) <b>4531 Field Trips and Excursions</b>                  The committee reviewed the changes to the policy. The superintendent requested a paragraphs indicating by resolution of the board of education to give him the authority to approve overnight field trips when in the event of a competition or advancement in athletics prior to a scheduled board meeting. The committee agreed by consensus to accept the changes. District Clerk Pedro indicated that if the full board approves this policy, she will include this resolution at every re-org meeting.</p>	<p>First Reading of Policy 4531</p>
<p>3.) <b>4532 School Volunteers</b>                  This policy is mainly the same as it was adopted in 2011. The committee reviewed the bold language and made minor grammatical changes. The committee agreed to move to first reading by the Board.</p>	<p>First Reading of 4532</p>
<p>4.) <b>4327 Homebound Instruction</b>                  This policy was reviewed by administration. The committee suggested an increase to the minimum number of hours of actual instruction per week. The committee agreed to modify the language that there will be a minimum number of hours of actual instruction and every effort would be made to provide additional instruction, as needed.</p>	<p>First Reading of 4327</p>
<p>5.) <b>4334.1 High School Credit for College Courses</b>                  The committee revisited the language for the applicability of payment of college courses by the district or by the student if offered as part of the district’s curriculum versus applying for college credit. The committee reviewed the language submitted by Trustee Karath. The committee made modifications and approved for first reading by the Board.</p>	<p>First Reading of 4334.1</p>
<p>6.) <b>4714 Parent Conferences</b>                  NYSSBA provided a sample. This is the same policy adopted in 1994 with new language in bold. Approved for first reading.</p>	<p>First Reading of 4714</p>
<p>7.) <b>4773 Diploma and Credential Options for Students w/Disabilities</b>                  NYSSBA provided a sample. This policy replaces policy 4775. It is similar to the prior policy. Approved for first reading.</p>	<p>First Reading of 4773</p>

<p>8.) <b>4730 Homework</b>                  This policy will be reviewed by administration at an upcoming meeting. It is important that all stakeholders have input on this policy. Recommendation that committee members should email their suggestions. This will be combined with input from administration at will be reviewed at the next committee meeting.</p>	<p>Further review is needed</p>
<p>9.) <b>4600 Guidance</b>                  The State is looking to mandate districts to develop a guidance program. Chairperson Pelton did a considerable amount of research on sample K12 guidance programs in New York State. She hopes the district will get ahead of the mandate and begin working on a plan. The plan integrates counselors with teachers and identifies 4 areas of counseling. The ideal ratio of counselor to student is 250:1. Counselor would record data with the primary focus on where a student is going and staying on target with the student. Dr. Bonk was provided with the sample guidance programs. The committee agreed that Dr. Bonk will work with Mr. Zipp to present to the Board a K-12 comprehensive guidance program within 30 days.</p>	<p>Presentation to the Board of Education of K-12 Comprehensive Guidance Program within 30 days.</p>
<p>10.) <b>4526 Computer Use in Instruction</b>  <b>4526.1 Internet Safety</b>                  The committee discussed the use of devices and access to the internet in non-classroom areas. The committee modified the policy to address this concern. The committee discussed the use of devices and access to the internet during indoor recess time. The committee will consider this further and perhaps develop an indoor recess policy so that students are not sedentary.</p>	<p>First Reading of 4526 and 4526.1</p>
<p>11.) <b>5152 Admission of Non-resident students</b>                  The committee received a request from an employee of the district regarding allowing children of staff members who lived outside of the district the option to enroll in the district at either no cost, partial tuition, or full tuition. This appears to be a union negotiations item. The committee felt the district is too large to anticipate the affect this would have on class size at this time. No revisions at this time are recommended.</p>	<p>No revisions at this time</p>
<p>12.) <b>5100 Attendance</b>                  The committee discussed the threshold for excessive absences. The sample policy indicates that 10% of the school year or 18 days is excessive. The committee agreed this was too much. The committee also discussed a quarterly review of absences. Dr. Bonk indicated that the district needs to ensure that we can monitor attendance. It was suggested that attendance can also be a part of the guidance plan. The committee will review and prepare a chart for the attendance policy for elementary and secondary levels.</p>	<p>Further review is needed</p>
<p>The meeting was adjourned at 1:19 p.m.</p>	<p>ADJOURNMENT</p>

Respectfully Submitted,

---

Alberta Pedro  
 District Clerk