

CCC Meeting Agenda:

December 15, 2020 (Virtually via Google Meets)

4:00 a.m. – 5:00 p.m.

Old Business	Approval of Minutes from October 2020
New Business	
15 minutes	<ul style="list-style-type: none">Review Letters of Interest for Public Volunteers
15 minutes	<ul style="list-style-type: none">Review District Communication Plan
15 minutes	<ul style="list-style-type: none">Review Board of Education Goal on Communication: <i>To establish a policy of acknowledgment within 72 hours of receipt of email, phone calls, etc. This would include community to BOE or District staff, as well as staff to BOE or BOE to staff.</i>
10 minutes	<ul style="list-style-type: none">Updates on Ms. Kelland’s work updating language on District forms.

EFFECTIVE COLLABORATION NORMS AND GUIDELINES

Suspend Certainty:

- Remain open minded.
- Commit to big picture, not personal interest. Inquire into the ideas of others before advocating for one’s idea.
- Putting all ideas on the table, this creates meaningful dialogue and discussion.
- Presume positive intentions of each member, this can prevent unintentional put-downs.

Respectful Responses:

- Putting all ideas on the table, this creates meaningful dialogue and discussion.
- Presume positive intentions of each member, this can prevent unintentional put-downs.
- Pause before responding to enhance dialogue and decision making.
- Pay attention to self and others, be aware of what you are saying and how it is said as well as how others are responding.
- Paraphrase to indicate that you are an active participant and understand the conversation.
- Encourage a spirit of inquiry, balance advocacy with inquiry, so as not to rush to decision making nor leave issues without closure.