

# Wappingers Central School District Audit Committee Meeting

Wednesday, September 27, 2023

5:30 p.m. – Public Session

Location: District Office

## Agenda

1. Call to Order - Welcome
2. Review Letters of Interest from Community Members
  - a. Christine Silva
  - b. Tina Sackett
3. Oath of Office – Public Member of Audit Committee
4. Approval of Minutes dated June 5, 2023
5. Review of the DRAFT 2022-2023 external financial statements/exit interview with The Bonadio Group
  - a. Following review, the committee will recommend action on the financial statements/exit interview to the Board of Education at the October 3, 2023 meeting as per the Charter
6. Review DRAFT RFP for external audit for 2024-2025
7. Review Charter – Policy 6690-E
8. Review RFP Professional Services calendar related to OSC report
9. Review of tracking spreadsheet
10. Set dates for Audit Committee meetings
  - a. Monday, November 20, 2023 at 5:30 p.m.: conduct the entrance interview for the Internal Risk Assessment, corrective action plan for 2022-2023 external audit (if applicable), Agreed Upon Procedures (AUP) work to be done by Bonadio for 2023-2024, review tracking spreadsheet, meet with ICA (if needed).
  - b. Monday, January 8, 2024 at 5:30 p.m. (snow date: 1/22/24): discuss the internal risk assessment and any corrective action plan steps, review RFP rubric for external audit 2024-2025, review tracking spreadsheet, meet with ICA (if needed).
  - c. Monday, June 3, 2024 at 5:30 p.m.: to conduct the entrance interview with the 2023-2024 external audit team (TBD), corrective action plan follow-up for the internal risk assessment (if needed), review of draft AUP 2023-2024 report, as applicable, review tracking spreadsheet, meet with ICA (if needed).
11. Adjournment