

COMMUNITY COMMUNICATIONS COMMITTEE (CCC) MINUTES

Date: December 15, 2020

Time: 4:00-5:00

Facilitator: Dr. Amy Watkins

In Attendance

Attendees: Marie Johnson, Peggy Kelland, Daren Lolkema, John Morgan, Amy Watkins

Approval of March Minutes

The committee unanimously approved the October minutes.

Discussion

First order of business was to approve two community members. The committee unanimously selected and are thrilled to welcome Dr. Gail Duffy and Crystal Schwer to the CCC. Congratulations and thank you both for your willingness to join the committee.

Next, the committee discussed the Board of Education Goal to provide a response to the public within 72 hours. Marie Johnson shared that communication from the District had greatly improved recently. Marie said we would continue to monitor this throughout the year.

John Morgan asked if Board Goals were shared with the staff. Daren Lolkema shared we would need to confirm how these were shared with Alberta Pedro, District Clerk.

**After the meeting, in speaking with Alberta Pedro, she confirmed the Board Goals were shared by Former Superintendent, Jose Carrion, in communications to the community. [The Board Goals are also posted on Board Docs in the Featured section linked here.](#)*

Peggy Kelland provided an update on her work streamlining District documents. She is continuing to work on the revisions of the documents. She hopes to have one or two ready for feedback at the next meeting. She will share the updates with Daren Lolkema as well.

John Morgan also reviewed that this year, due to the pandemic, the majority of the forms were able to be completed online. Amy Watkins shared that the online back-to-school paperwork was successful and received good feedback. Marie Johnson pointed out that several forms require a hard copy be completed. We will continue to monitor methods to improve this process, including the possibility of using FamilyID when feasible.

Amy Watkins reviewed the updates that had been completed on the web page. Marie acknowledged that the updates looked good. If you have a suggestion, please do not hesitate to email Amy Watkins at amy.watkins@wcsdny.org.

Motion to adjourn was made at 4:27 p.m.

Next Meeting

Next meeting will be on Wednesday, February 2, 2020 at 3:00 p.m. [More information can be found on the District website by clicking here.](#)

[The meeting recording can be viewed here.](#)