

Policy Committee Meeting Minutes
Wednesday, October 2, 2019
5:00 p.m.
District Office, Board Room

Attendees: Peggy Kelland, Michael Lopez (arrived 5:10 p.m.), Eddy Slosower (arrived 5:02 p.m.), John Lumia, Dwight Bonk, Alberta Pedro

There was one community member present at the meeting. The meeting was called to order at 5:01 p.m. by Chairman Peggy Kelland.

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1. **Approval of Minutes** - Motion made by John Lumia to approve the Policy Committee Minutes of September 4, 2019. The motion was seconded by Dwight Bonk. Vote taken.

Yes: Peggy Kelland, Dwight Bonk, Alberta Pedro

Not present at vote: Eddy Slosower, Michael Lopez

Motion carried.

2. The agenda for this meeting was revised. The item to discuss **Policy 4710 - Grading Systems** is being postponed until the administration can review the recommendations of the Report Card Committee. Chairman Peggy Kelland advised the Policy Committee members to send in any recommendations on this policy to the Superintendent and Dr. Cardwell.
3. **Policy 5605 - Voter Registration for Students:** Changes to Election Law §5-507 now require school districts to adopt a policy regarding the pre-registration of students aged 16- and/or 17-year-olds. This policy and practice needs to be in place by January 1, 2020. This new policy was reviewed by Dr. Cardwell and the school attorney, with input from the Social Studies Department. By consensus of the Policy Committee, Policy 5605 was recommended for First Reading by the Board.
4. **Policy 2265 - Shared Decision Making and School Based Planning:** District Clerk Pedro indicated that as she was reviewing the Policy Manual she noticed this policy was outdated. Upon further review, she located an email from the school attorney and a note from NYSSBA recommended this policy be retired as it was non-essential. By consensus of the Policy Committee, Policy 2265 was recommended to be retired as it is covered by Commissioner's Regulations Part

100.11.

5. **Policy 8421 - District-Owned Vehicles and Regulation:** The district provided recommended changes to this policy and regulation that were approved by the school attorney. Employees listed in the regulation would be authorized to drive a district-owned vehicle and permit the monitoring of the individual's driver's license. By consensus of the Policy Committee, Policy 8421 was recommended for First Reading by the Board.
6. **Policy 0000 - Mission Statement and Vision:** This policy is reflective of the work of the Strategic Planning Committee. No changes. Reviewed 10/2/2019.
7. **Policy 0300 - Accountability:** The Committee discussed item #1 of this policy, "the Board will request regular reports on student progress and needs, based on a variety of assessments to evaluate the quality and equity of education in the district, including instruction, services and facilities." Board members were unsure what kind of reports to request that would garner the necessary data to assist in their decision making in determining the needs of the students. It was suggested that requesting a quarterly report using data that is readily available (e.g. average scores by quarter by subject and by grade) would allow the Board to determine the appropriate allocation of resources. The District does not fully utilize all the capabilities of iReady. It would be beneficial for parents to receive the full iReady report when their child scores a 1 or a 2. Any Board member can request a report. A specific request needs to be submitted to administration and allow sufficient time for the administration to gather the data. The Board Officers will decide during agenda setting if the report will be presented at a board meeting or provided with the Weekly Memo Review. No changes. Reviewed 10/2/2019.
8. **Policy 0320 - Evaluation of the Superintendent:** The tool to evaluate the Superintendent is an Appendix to his contract. The current evaluation tool is difficult. NYSSBA and the Lower Hudson Council of School Superintendents (LHCOSS) provide sample Superintendent evaluation templates. The Policy Committee requested the District Clerk provide copies of these sample tools at the next meeting. No changes. Reviewed 10/2/2019.
9. **Policy 3000 - Goals and Objectives for Administration:** No changes. Reviewed 10/2/2019.
10. **Policy 3100 - Superintendent of Schools:** No changes. Reviewed 10/2/2019.

11. **Policy 3120 - Duties of the Superintendent:** The Policy Committee requested attorney review of this policy to ensure it is aligned with the Superintendent's contract. In a district this size, the Superintendent can delegate responsibility but is ultimately still responsible. No changes. Reviewed 10/2/2019.
12. **For the Good of the Order:** Mr. Slosower shared that the Capital Improvement Committee was revising the use of the premier artificial turf field. They anticipate information from the Athletic Department which will be presented at the next Capital Improvement Committee. Based upon the information, the Capital Improvement Committee may recommend a revision of Policy 1500-R related to the use of artificial turf fields.
13. **Public Comments**
- a. What is the percentage of Superintendent Graduation Appeals?
 - b. Dress Code - shoulder and midriff exposure - refer to Code of Conduct Committee
 - c. Clarification needed on the meaning of 2- and 3- on school report card (e.g. "needs improvement" on "needs improvement")
 - d. Recommendation that iReady testing start at the student's known grade level rather than at the actual grade level
 - e. Clarification on SEPAC - is it a parent committee or a district committee; request for funding to provide presentations; what does the district offer as far as training for special education parents? Does SEPAC fill that role?

The next meeting of the Policy Committee is scheduled for Wednesday, November 6 at 5:00 p.m. at the District Office.

Motion to adjourn the meeting made by John Lumia, seconded by Michael Lopez.
Yes: Peggy Kelland, Eddy Slosower, Michael Lopez, John Lumia, Dwight Bonk, Alberta Pedro
Motion carried. Unanimous.

The meeting was adjourned at 6:00 p.m.