



Book WCD Policy Manual  
 Section 1000 Community Relations  
 Title Building Usage and Fee Schedule  
 Code 1500-E.2  
 Status Active  
 Last Revised February 22, 2019

**BUILDING USAGE FEE SCHEDULE**

**Premier Athletic Turf Field**

\$50 NON-REFUNDABLE REGISTRATION FEE (WAIVED FOR TIERS 1-3)  
 \$25.00 PER HOUR (2 HOUR MINIMUM)

**HOURLY CUSTODIAL CHARGE OF \$45 (to be revised annually on July 1st) IS BASED ON THE NUMBER OF CUSTODIANS ASSIGNED TO THE EVENT WHICH WILL BE AT THE DISCRETION OF THE DISTRICT. THIS WILL DEPEND UPON THE TYPE OF ACTIVITY AND ESTIMATED GROUP SIZE.**

**Tiers 1-3**

Building Usage fee is -0- except for overtime incurred

**Tier 4**

\$50 NON-REFUNDABLE REGISTRATION FEE

- if you file multiple applications on one day there will only be a \$50 charge
- if you file another application on another day there will be an additional \$50 charge

<b><u>AREA</u></b>	<b><u>FEE</u></b>
Auditorium	\$15.00 per hour (2 hour min.)
Cafeteria/Cafetorium	\$ 4.00 per hour (2 hour min.)
Classroom	\$ 1.00 per hour (2 hour min.)
Gymnasium	\$12.00 per hour (2 hour min.)
Auxiliary Gym/Wrestling Room (JJ, RCK, VW)	\$ 6.00 per hour (2 hour min.)
Library	\$ 2.00 per hour (2 hour min.)
Playing Field (VW, WJHS, Elementary Schools)	\$ 2.00 per hour (2 hour min.)
Practice Field (JJ, RCK)	\$ 2.00 per hour (2 hour min.)
Kitchen Facilities (make check payable to School Lunch)	\$15.00 per hour (2 hour min.)
Other - Lighting and Sound	\$25.00 per hour per person (2 hour min.)

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**Tier 5****\$50 NON-REFUNDABLE REGISTRATION FEE**

- if you file multiple applications on one day there will only be a \$50 charge
- if you file another application on another day there will be an additional \$50 charge

<b>AREA</b>	<b>FEE</b>
Auditorium	\$80.00 per hour (2 hour min.)
Cafeteria/Cafetorium	\$30.00 per hour (2 hour min.)
Classroom	\$15.00 per hour (2 hour min.)
Gymnasium (without spectators)	\$50.00 per hour (2 hour min.)
Gymnasium (with spectators)	\$60.00 per hour (2 hour min.)
Auxiliary Gym/Wrestling Room (JJ, RCK, VW)	\$30.00 per hour (2 hour min.)
Library	\$12.00 per hour (2 hour min.)
Playing Field (VW, WJHS, Elementary Schools)	\$12.00 per hour (2 hour min.)
Practice Field (JJ, RCK)	\$12.00 per hour (2 hour min.)
Kitchen Facilities (make check payable to School Lunch)	\$66.00 per hour (2 hour min.)
Other - Lighting and Sound	\$25.00 per hour per person (2 hour min.)

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**All Tiers - Custodial Fees/Hours:**

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<b>Weekends</b>	<b>Hours</b>
Elementary Schools	Saturday and Sunday 7:00am - 3:00pm
Junior High Schools	Saturday and Sunday 7:00am - 3:00pm
High Schools	Saturday and Sunday 7:00am - 3:00pm
<b>Weekdays</b>	
Elementary Schools	Monday through Friday 4:00pm - 9:00pm
Junior High Schools	Monday through Friday 4:00pm - 9:00pm
High Schools	Monday through Friday 3:30pm - 9:00pm

Custodial fees will not be charged if event occurs when custodians are on duty and no additional staff is needed. Custodial fees will be charged for hours of event, plus 1/2 hour before event, and 1 hour after event. Custodians need to be at the building prior to the event, during the event, and to clean after the event.

1-250 = 1 custodian

250+ = 2 custodians

Additional support may be needed depending on the number of participants at an event.