

WAPPINGERS

Central School District



Tri-State
Consortium

Member

OFFICE OF HUMAN RESOURCES

167 MYERS CORNERS ROAD
WAPPINGERS FALLS, NEW YORK 12590
(845) 298-5000 X 40116
FAX (845) 298-5049



Middle States Association
of Colleges and Schools

Member

DIRECTOR OF HUMAN RESOURCES

April 15, 2013

Memo To: All WCSD Employees

From: Joanne Sereda, Director of Human Resources

Re: **Smoking on School Property**

Smoking in schools is prohibited by law in New York State as follows, whether or not students are in attendance:

- In any school building;
- In any vehicle used to transport students or school personnel;
- Anywhere within school property boundaries, including in personal vehicles located on school property;
- Within 100 feet of school property boundaries, except in residences or on residential property.

Since the District does not own and is not the sole tenant at the property where District Office and Orchard View School are located, the District does not have the authority to prohibit smoking on the property. The building owner does not prohibit smoking on the grounds except within 50 feet of the building. Smoking inside the building is of course prohibited by law.

Complaints continue regarding employees smoking in schools and on WCSD property. Such activity is illegal. Employees violating the law will be subject to disciplinary action. Any school employee who witnesses violations of the law is expected to immediately notify the school Principal or, in the case of smoking in school vehicles, the Supervisor of Transportation or the Director of Facilities as appropriate.