

# MYERS CORNERS ROAD ES

MOVING CENTRAL OFFICE  
ADMINISTRATION

to

MYERS CORNERS ROAD ES  
LOCATION

September 23, 2014

## When will construction begin and end?

- ▣ Construction would tentatively start sometime in early November 2014 and be completed by June 2015.

# Will construction occur during the school day?

- ▣ The addition is a separate building and will be 30 feet from the existing building with a small connecting corridor.
- ▣ Construction activities will be enclosed with an 8 foot high construction fence.
- ▣ There would be minimal renovations inside the already vacant wing at the far left end of the school.
- ▣ Existing classroom windows do not look out to the work areas.
- ▣ **Facilities Planning – Checklist of items required by 155.5 to appear in contract documents must be followed.**

Who will supervise and manage these contractors?

How often will that supervisor be on site?

- ▣ All contractors will be responsible for proper site access and coordination with the District.
- ▣ Director of Facilities and Operations will monitor the project and hired contractors on a daily basis.



# Who will perform background checks on contractors doing construction at an elementary school?

- ▣ Contractors will **not** be entering the school facility, as noted above the addition is a separate structure.
- ▣ **Photo identification** will be required and contractors will only be allowed on-site to access the addition.
- ▣ Should a contractor need access to the vacant wing of the school, it will be provided via a remote access point from the construction side of the site.
- ▣ Please refer to *Facilities Planning – Checklist of items required by 155.5 to appear in contract documents.*

How will construction noise, dust, debris, material and vehicles be managed in so that they do not disrupt the instructional program at Myers? *(Myers has the largest special needs population of any elementary school in the District and these students are most vulnerable to things such as noise and disruption in their routine.)*

- ▣ Facilities Planning – Checklist of items required by 155.5 to appear in contract documents:
  - *Construction and maintenance operations shall not produce noise in excess of 60 dba in occupied spaces or shall be scheduled for times when the building or affected building spaces are not occupied or acoustical abatement measures shall be taken.*

## Can construction be halted during the very busy arrival and dismissal time for students at Myers?

- ▣ For the most part, work will be confined behind construction fencing.
- ▣ The District will limit the contractor's activities during arrival and dismissal.

*\*This was done at several other school sites this past summer and it worked very well.*

Will this construction require asbestos abatement?

When will this be done and how will the asbestos levels in the air be monitored and reported to the public?

- ▣ Asbestos abatement may be required in the existing vacant wing of the school. The area will be closed off according to Department of Labor requirements.
- ▣ **If necessary**, removals will be done after school hours or on weekends, holidays and/or scheduled vacation sessions.
- ▣ The District will be using their hazardous materials consultant to do the asbestos monitoring.
- ▣ Facilities Planning – Checklist of items required by 155.5 to appear in contract documents -- #8

## How will drainage, sanitary, water and heating facilities be upgraded to accommodate the increased population in the building?

- ▣ The design for the addition will include gas fired rooftop units that will be independent of the school's system.
- ▣ Storm and sanitary lines will be connected to the municipal system and will **not** affect the existing schools utilities.
- ▣ Myers Corners Road ES was built for approximately 1,000 students.



Myers students will lose several emergency exits because of the construction. Will there be temporary emergency exits during the construction and afterwards?

- ▣ No emergency exits will be lost during the construction period.
- ▣ Construction will take place in the addition and with minor renovations being done behind sealed openings in the existing vacant classroom wing.



## When will Myers and the new District Offices have the new security systems installed and running?

- ▣ New security systems will be completed by July 2015.
- ▣ The new security will be installed and running for both Myers Corners Road ES and the new Central Office location.

# Will the spaces at Myers that lack adequate ventilation for student groups be upgraded?

- ▣ The District has submitted a long range plan to the State Education Department, which includes upgrades to the current ventilation systems.

How will the many visitors to Central office be managed and monitored?

Will all visitors be required to show picture ID and wear a visitor pass? Can these passes be a different color from the passes for visitors to Myers?

- ▣ The Central Office access point will be from a new entrance in the addition.
- ▣ Site signage will direct visitors where to go.
- ▣ There will be locked doors separating the addition from the rest of the school.
- ▣ Visitors will be required to provide ID and will be buzzed in by a staff member at the Central Administration Office. Different color passes can be reviewed.

# Will Orchard View Alternative High School be housed at Myers as well?

- ▣ The Board of Education has voted to close Orchard View as a stand alone school as of June 2015.
- ▣ Orchard View will **not** be housed at Myers Corners Rd ES.
- ▣ Construction space has only been set up for office space only.

# Will a School Resource Officer be present at the new Central Office during school hours at Myers?

- ▣ Myers Corners Road ES will continue to operate in its present manner with a school monitor.
- ▣ The Central Office Administration building will have a receptionist working the front desk and visitors will only be allowed access to enter the building by being buzzed in to the office space.



# Will there be any access to Myers from the District Offices?

- ▣ As noted above, there will be locked doors between the Central Office addition and the school so that no-one can freely enter from either direction.

## Examples

- ❖ *If the Superintendent wanted to visit Myers, he or she will have to walk to the front of the school building and be signed in.*
- ❖ *If the Principal wanted to visit Central Office, she will have to leave the school building and enter from the front doors of the office building.*



## Will an alternate Incident Command Site and alternate Incident Commander be appointed in the event of a building wide lockdown or evacuation that impacts both Myers and the District Offices?

- ▣ The current security protocols, as required, will be followed.
- ▣ The District and local school building team will continue to work with local and state law enforcement agencies to update all required sections of both school and central office plans.

What is the new evacuation location for Myers students? How will students get to this new (and likely much farther ) location quickly and safely?

- ▣ All security plans will be updated to reflect a new location for evacuation. For example, Myers Corners Road ES students have been evacuated to the present Central Office location and in the future will be evacuated to Roy C. Ketcham High School.

What suggestions or concerns did local law enforcement professionals have about safety and security as a result of this move?

- ▣ As soon as the District has an approved design and plan, the Health and Safety Team will meet with the appropriate agencies. (This will include the Myers Safety Team too).

Have we planned to add a traffic light at Myers to allow for the safe flow of significantly increased traffic into and out of Myers Corners?

- ▣ No traffic light has been planned. There are plans to meet with the town engineer and town highway superintendent to discuss traffic flow patterns off of Fenmore Road.
- ▣ Arrival and dismissal times will differ in schedule for Central Office Staff and Myers Corners Road ES.

How will traffic into and out of the parking lots be managed to ensure the safety of students going into and out of the building at arrival, dismissal and recess?

- ▣ Central Office Staff traffic will not have an impact on the arrival, dismissal and recess periods for students.



Will this move impact the safe, convenient morning drop off pattern for students at Myers?

- ▣ Arrival and dismissal times will not be the same.
- ▣ Central Office parking lot will be separate from the morning drop off location.



## How will traffic into and out of the parking lots be managed to ensure the safety of students going into and out of the building at arrival, dismissal and recess?

- ▣ Central Office personnel will be using the front left parking area. Myers Corners Road ES staff parking will be moved to the back area of the school (by the basketball courts). New basketball courts will be built by the existing baseball field.
- ▣ Central Office traffic will not go into the parking area in front of Myers Corners Rd ES. They will have their own parking and entrance.
- ▣ Moving the staff parking lot to the rear of the school will help with the amount of traffic flowing into the front of the school.

# Will Myers students still have continued access to the basketball courts, soccer fields and parent funded and built playground?

- ▣ Myers Corners Road ES will have access to a new leveled basketball court.
- ▣ Basketball court is planned to be re-designed to allow for teacher parking.
- ▣ Soccer fields and playgrounds will remain.

Given the increased transient traffic into Myers, will external and internal security cameras at Myers and the new District Offices be monitored in real time? Who will be responsible for monitoring these cameras?

- ▣ Certain exterior cameras will be monitored by designated staff.

*This is a new initiative, District-wide, as part of the Capital Improvement Project for Myers Corners Road ES and all other schools in the District.*

What parking facilities will be built in order to accommodate the cars of the 90+ district staff and the many visitors to Central Office? (Myers, like most other schools in the district, already has a parking overflow.)

- ▣ A new parking lot will be built in the rear of Myers Corners Road ES.
- ▣ The basketball court will be moved to leveled ground.
- ▣ The new Central Office space has been decreased in size.
- ▣ Approximately 55+ will be moving.

How will this move impact the already large class sizes at Myers?

Will Myers have the flexibility to add grade level sections or classes to accommodate any increased enrollment?

- ▣ The average class size at Myers Corners Road ES is comparable to the entire District at the Elementary Level.
- ▣ The existing office space in building will be retrofitted into classroom space.
- ▣ The Central Office building will remain as an office building.



Will Myers students lose access to art, music, AIS, OT, PT or Speech Therapy classroom spaces? Will students and teachers be working in the hallways?

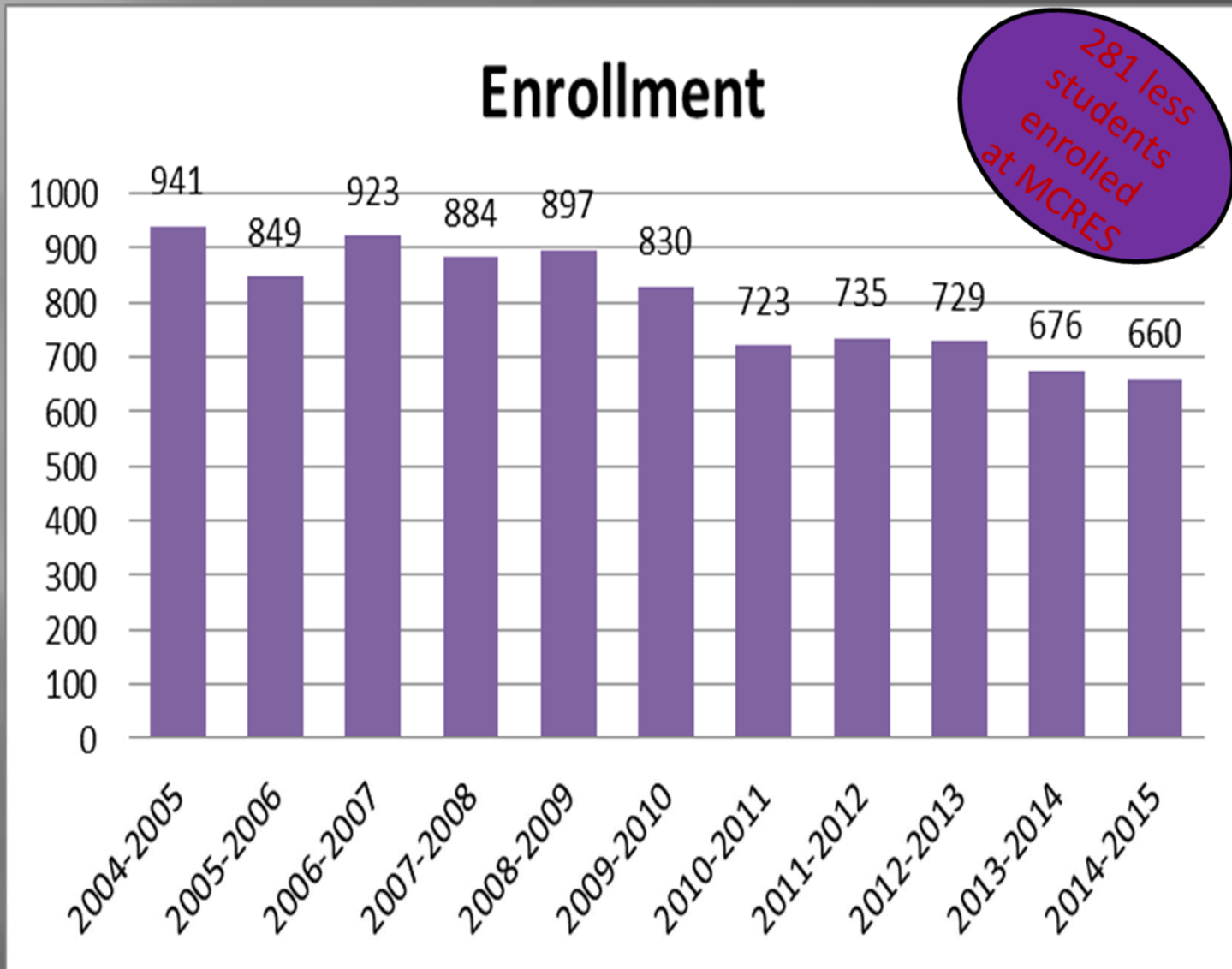
- ▣ The District Advisory Facilities Committee is presently working on ensuring that all students, district-wide, are never provided instruction in the hallways.
- ▣ In 2004–2005 school year, 941 students were enrolled at Myers Corners Road ES. Presently, 660 students are enrolled at the school.



Will any current Myers students be moved to other elementary schools in order to accommodate the need for Central Office staff space? Will any current Myers students be moved in order to reduce the overcrowding at elementary schools in the southern part of the District?

- ▣ The enrollment figures do not reflect students being moved to other elementary schools.
- ▣ The District Advisory Facilities Committees is presently working on:
  - Grade level configurations
  - Boundary lines
  - Conducting school reviews related to facilities

# ENROLLMENT DECLINE



# How will this move impact the work of the District Advisory Facilities Committee?

- ▣ The work of the District Advisory Facilities Committee (DAFC) will continue because of this solution.
- ▣ The DAFC continues to work on the charter that was created by the Board of Education because of this solution.

## How will these staff and visitors enter and exit the parking lot?

- ▣ As indicated, staff and school visitors will follow the same pattern.
- ▣ Central Office Staff and visitors will park in the designated area. Signs will also be posted indicating traffic patterns.

What plans are in place for students, parents, community members and building staff to share feedback, suggestions or concerns as construction progresses?

- ▣ First and foremost, Ms. Vasquez can be contacted and she will be sure to share any pertinent concerns with the appropriate staff.
- ▣ A District email will be set up to provide the parents and staff of the Myers Community the opportunity “to share feedback, suggestions or concerns as construction progresses.”