

Wappingers Central School District

Budget Calendar

School Year 2007-2008

Board Adopted –

Function and Administrator	Budget Requests To Business Office	** Superintendent/ Administrative Review	Presentation to Board of Education
Preliminary Equipment Requests	Equipment - Preliminary requests for <u>all</u> equipment valued over \$500 to appropriate COS administrator by 11/28/06 . Approved requests from appropriate COS administrator to Purchasing Agent by 12/08/06 . Purchasing Agent will cost approved items and return priced items to district administrators and Business Office by 12/13/06 . District administrators will enter approved capital equipment detail into MUNIS	12/20/06	1/8/07
Curriculum Proposals/In-Service and Special Program Requests	Initial requests to appropriate COS administrator by 12/8/06 . Recommended requests from appropriate COS administrator with estimated costs to Business Office by 12/15/06 .	12/20/06	1/8/07
Capital and Administration New Staffing Requests	New administration staffing requests to appropriate COS administrator by 12/8/06 . Recommended staffing requests sent to Human Resources to cost new staffing requests and forward to Business Office by 12/22/06 .	1/08/07	Staffing will be presented as a part of each individual component
Preliminary Capital Projects	Capital Projects – The Director of Facilities & Operations and Building Principals will tour all district facilities during the month of December. Projects with associated costs will be submitted from the Director of Facilities and Operations to the Business Manager by January 4, 2007 .	1/08/07	1/22/07

Function and Administrator	Budget Requests To Business Office	** Superintendent/ Administrative Review	Presentation to Board of Education
Administrative Component - Part I A-1010 Board of Education Mr. Powell/Mr. LoCicero A-1040 District Clerk Ms. Penney A-1060 District Meeting Ms. Penney A-1240 Chief School Administrator Mr. Powell A-1310 Business Administration Ms. Moloney A-1320 Auditing Ms. Moloney A-1325 District Treasurer Ms. Moloney A-1330 Tax Collection Ms. Moloney A-1345 Purchasing Mr. Indermill A-1380 Fiscal Agent Ms. Moloney A-1420 Legal (<i>expenditures not relating to students or tenured professional staff</i>) Ms. Moloney A-1430 Human Resources Ms. Sereda A-1460 Records Management Ms. Sereda A-1480 Public Information Mr. Stella A-1660 Central Storeroom Mr. Indermill A-1670 Central Printing & Mailing Mr. Indermill A-1680 TSS Dr. Hill A-1910 Unallocated Insurances Ms. Moloney A-1920 School Association Dues Ms. Moloney A-1981 BOCES Administration Ms. Moloney A-1983 BOCES Capital Ms. Moloney A-1989 Unclassified Ms. Moloney A-2010 Office of Instruction Mrs. Brady/Dr. Hill (<i>expenditures of an administrative nature incurred in overseeing the general coordination of district-wide curriculum</i>) A-2011 Office of Administration Dr. Thomas/Mr. Stella (<i>expenditures of an administrative nature incurred in overseeing the general administration of select district-wide operations</i>)	12/15/06	1/08/07	1/22/07

Function and Administrator	Budget Requests To Business Office	** Superintendent/ Administrative Review	Presentation to Board of Education
<p>Administrative Component – Part I (continued)</p> <p>A-2020 Supervision-Regular Schools Dr. Thomas/Principals A-2060 Research, Planning & Evaluation Dr. Thomas/Mrs. Brady</p> <p>A-2070 In-Service Training Dr. Thomas/Mrs. Brady <i>(expenditures of an administrative nature)</i></p> <p>A-9012 Employees' Retirement Ms. Moloney A-9022 Teachers' Retirement Ms. Moloney A-9033 Social Security Ms. Moloney A-9089 Retirement Longevity Ms. Moloney A-9089 Non-Instr. Sick Leave Ms. Moloney A-9760 Retirement Longevity Ms. Moloney A-9901 Non-Instr Sick Leave Conversion Ms. Moloney A-9040 Workers' Compensation Ms. Moloney A-9050 Unemployment Insurance Ms. Sereda A-9060 Health Insurance Shared Savings Ms. Sereda A-9061 Health Insurance Ms. Sereda /Ms. Moloney A-9070 Welfare Trust (All Units) Ms. Sereda A-9089 Tuition Refund Ms. Sereda</p> <p>BOCES Services Ms. Moloney</p> <p><u>Other</u> A-2010.Z00.42300 WAA Conferences Ms. Sereda A-2010.Z00.48500 Mileage Reimbursement Ms. Sereda A-2020.Z00.55400 Xerographic Paper Mr. Indermill A-2020.Z00.55500 Xerographic Supplies Mr. Indermill</p>	<p>12/15/06</p>	<p>1/8/07</p>	<p>1/22/07</p>

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<p>Capital Component - Part II</p> <p>A-1240.A89.16000 Chief School Administrator-Merit Pay Ms. Sereda</p> <p>A-1620 Operation of Plant Mr. Rosato A-1621 Maintenance of Plant Mr. Rosato A-1630 Security & Safety Mr. Crosson A-1930 Judgments & Claims Ms. Moloney A-1950 Assessments School Property Ms. Moloney A-1964 Refund Prior Year Taxes Ms. Moloney</p> <p>A-9012 Employees' Retirement Ms. Moloney A-9033 Social Security Ms. Moloney A-9089 Non-Instr Sick Leave Conversion Ms. Moloney A-9760 TAN-Interest Ms. Moloney A-9901 Transfer to Debt Service Fund Ms. Moloney A-9040 Workers' Compensation Ms. Moloney A-9050 Unemployment Insurance Ms. Sereda A-9060 Health Insurance Shared Savings Ms. Sereda A-9061 Health Insurance Ms. Sereda/Ms. Moloney A-9070 Welfare Trust (All Units) Ms. Sereda A-9089 Tuition Refund Ms. Sereda A-9089 Laundry Allowance Ms. Sereda</p> <p>A-9760 Tax Anticipation Note-Interest Ms. Moloney A-99xx Interfund Transfers Ms. Moloney</p> <p>BOCES Services Ms. Moloney</p> <p><u>Other</u> A-1621.A00.40500 Architect Engineer Fees Ms. Moloney/Mr. Rosato A 1621.P00.40800 Administrative Leases Ms. Moloney/Mr. Rosato</p>	<p>1/12/07</p>	<p>2/1/07</p>	<p>2/12/07</p>
<p>Transportation</p> <p>A-5510 District Transportation Mr. Crosson A-5530 Garage Building Mr. Crosson A-5540 Contract Transportation Mr. Crosson A-5581 BOCES Transportation Mr. Crosson</p>	<p>1/12/07</p>	<p>2/1/07</p>	<p>2/12/07</p>

Function and Administrator	Budget Requests To Business Office	** Superintendent/ Administrative Review	Presentation to Board of Education
<p>Program Component - Part III (Continued)</p> <p>A-2630 Computer Assisted Instruction Dr. Hill A-2810 Guidance-Regular School Mrs. Brady/Mrs. Nicoletti A-2815 Health Services Mrs. Brady/Mrs. Nicoletti A-2816 Health Education Mrs. Simmons A-2817 Speech/Language Services Mrs. Brady/Mrs. Nicoletti A-2820 Psychological Services Mrs. Brady/Mrs. Nicoletti A-2825 Social Workers Mrs. Brady/Mrs. Nicoletti A-2830 Pupil Personnel Services Mrs. Brady/Mrs. Nicoletti A-2850 Co-Curricular Activities Dr. Thomas/Principals A-2855 Interscholastic Athletics Mrs. Simmons A-9012 Employees' Retirement Ms. Moloney A-9022 Teachers' Retirement Ms. Moloney A-9033 Social Security Ms. Moloney A-9089 Instr. Sick Leave Conversion Ms. Moloney A-9089 Non-Instr Sick Leave Conversion Ms. Moloney A-9901 Transfer to Special Aid Ms. Moloney A-9040 Worker' Compensation Ms. Moloney A-9050 Unemployment Insurance Ms. Sereda A-9060 Health Insurance Shared Savings Ms. Sereda A-9061 Health Insurance Ms. Sereda /Ms. Moloney A-9070 Welfare Trust (All Units) Ms. Sereda A-9089 Retirement Longevity-WCT Ms. Moloney A-9089 Shoe Allowance-Monitors Ms. Sereda A-9089 Tuition Refund Ms. Sereda A-9089 Laundry Allowance Ms. Sereda A-9901 Transfers to Other Funds Ms. Moloney</p> <p>BOCES Services Ms. Moloney</p> <p>A-2110.A00.42400 WCT Conferences Ms. Sereda A-2110.A00.45500 Copier Leases Mr. Indermill A-2110.A00.45600 Copier Maintenance Mr. Indermill A-2110.A00.48500 Mileage Reimb. Ms. Sereda</p>	<p>1/26/07</p>	<p>2/15/07</p>	<p>2/26/07</p>

Function and Administrator	Budget Requests To Business Office	** Superintendent/ Administrative Review	Presentation to Board of Education
Program Staffing Requests	New program staffing requests to appropriate COS administrator by 1/19/07 . Recommended staffing requests sent to Human Resources to cost new staffing requests 1/26/07 and forward to Business Office by 2/1/07 .	2/08/07	To be presented as part of Program Component
Program Component – Part III A-1240.A91.16000 Chief School Administrator-Merit Pay Ms. Sereda A-1421 Legal Ms. Moloney <i>(expenditures relating to students and tenured professional staff)</i> A-2060 Research, Planning & Evaluation Dr. Thomas/Mrs. Brady <i>(instruction related)</i> A-2110 Teaching Regular School Dr. Thomas/Principals A-2112 Art Mr. Jutton A-2113 Business Education Mrs. Kovarik A-2115 English Mrs. Wadkins/Elem. Coord. A-2116 Languages Mr. DiDonato A-2117 English Second Language Mr. DiDonato A-2118 Physical Education Mrs. Simmons A-2119 Careers & Life Sciences Mrs. Simmons A-2120 Technology Mr. Merlino A-2121 Mathematics Mrs. Kovarik A-2122 Music Mr. Jutton A-2123 Science Mr. Merlino A-2125 Social Studies Mr. DiDonato A-2132 Reading Mrs. Wadkins/Elem. Coord. A-2194 Textbooks Dr. Thomas/Mrs. Brady A-2250 Special Education Mrs. Hudak A-2280 Occupational Education Mrs. Brady A-2331 Employment Preparation Mr. Behnke A-2332 Continuing Education Mrs. Piliouros A-2333 Summer School Mrs. Hudak A-2335 Alternate Education Dr. Thomas A-2610 School Library & AV Dr. Hill	1/26/07	2/15/07	2/26/07

Function and Administrator	Budget Requests To Business Office	** Superintendent/ Administrative Review	Presentation to Board of Education
Program Component - Part III (Continued) A-2110.A00.55400 Xerographic Paper Mr. Indermill A-2110.A00.55500 Xerographic Supplies Mr. Indermill A-2855.A00.49200 Student Accident Ins. Ms. Moloney Presentation of Bus Replacement Plan	1/26/07	2/15/07	2/26/07
Presentation of Superintendent's Budget Preliminary Revenue Projections			3/26/07
Voluntary Budget Hearing			4/10/07
Budget Adoption by Board of Education			4/16/07***
Vote on BOCES Administrative Budget			4/24/07*
Legally Mandated Budget Hearing			5/07/07
Budget Newsletter Mailed			5/09/07
BUDGET VOTE			5/15/07

* Tentative date provided by Dutchess County BOCES

** Individual meetings may be scheduled in this proximity for Superintendent/Administrator to review requests

*** Requires Special Board of Education Meeting.

Note: Overtime amounts are to be budgeted by respective administrator.
Salaries will be budgeted by Human Resources.

Education Law would require that the Annual Meeting date be advertised four times within the seven weeks preceding the Annual Meeting with first advertisement to appear at least 45 days before the Annual Meeting date.